

ORGANIZATION FOIA/DMS/MSA

||

TELEGRAM RECEIVED

FOA

FROM: SECSTATE WASHINGTON

110320Z

Date: November 10, 1953

No: USFOTO Circular N 6

CODE: UNCLAS SIFED

Received: November 11, 1953
12:30 PM

Designation of Deputy Regional Director. Norman S. Paul formerly officer in charge of Asia, Africa and Latin American Program Affairs has been appointed Deputy Regional Director for the Near East, South Asia and Africa. Pending appointment of Regional Director Mr. Paul will also serve as acting regional director.

STASSEN

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Distribution:

1-FOA - Action ✓
1-Jones
1-File
1-McCullars

Handwritten initials

UNCLASSIFIED

FROM: SECSTATE WASHINGTON

010705Z
Date: August 31, 1953

No. TECTO Circular 41

CODE: UNCLASSIFIED

Received: September 2, 1953
12:30 PM

FOA Organization.

1. Planning install October 1 new world wide FOA organization along lines legislation, President's program, and general policies already announced. Contemplate all FOA activities each country will be organized under a United States operations mission headed by a director. While US operations mission the official title, it is recognized that in many instances an additional title may be desirable for local use because of historical for public relation value. For example, Institute of Interamerican Affairs would be used in Latin American in conjunction with new title.

2. Each mission to focus attention on three following fields, with projection tailored to program and country situations:

A. Trade and investment, including stimulation trade flow, opening avenues for investment, encouraging sound internal investment developments, and cooperation on off shore procurement where this a factor;

B. Economic analysis, including economic statistics reports and studies on specific country conditions, trends, and potentials; and

C. Technical services, a coordinated approach to agriculture, health, education, resources, industrial productivity, etc, emphasizing decentralization of personnel and current activities to

UNCLASSIFIED

appropriate locations other than capital cities.

3. In larger missions, separate controller required for budget, audit and financial reporting, and separate administration officer for administrative and personnel activities.

4. In a large mission three fields mentioned paragraph 2 above each appropriately headed by an assistant director. Elsewhere two or more these activities handle one individual. Realize that variations as among types of missions will be essential to meet US program in specific countries. Request soonest your proposal with respect to organization your mission in light paragraphs 2 and 3 above and ceiling established immediately following cable.

5. Two other actions outlined in following cables to be taken coincidental with above reorganization are required by appropriation act as follows:

A. Reduction of administrative expenses and personnel and

B. One third in number persons paid \$12,000 or more whether administrative or program

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1-Jones
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STASSEN

*Mines Oakes
Haddock
To ntr 10/3*

TELEGRAM RECEIVED

My Sinclair

FROM: SECSTATE WASHINGTON

DATE: 020400Z
OCTOBER 1, 1953

NO: UNN USFOTO Circular 1

CODE: UNCLASSIFIED

RECEIVED: October 3, 1953
8:00 AM

SUBJECT: Change Series Indicators for Cables, Airgrams and Despatches.

A. Effective immediately MUSTO, TOMUS, USMUS, TOREP, REPTO, TECTO, TOTEC indicators are abolished and following new indicators established:

1. USFOTO from FOA/W to FCA Mission.
2. TOUSFO from FCA Mission to FOA/W.
3. USOM between FCA Missions.
4. TOECO from FOA/W or Mission to USRO.
5. ECOTO from USRO to FOA/W or Mission.
6. USFOTO Circular from FOA/W to all Missions.
7. USFOTO Circular L from FOA/W to all Latin America Missions.
8. USFOTO Circular N from FOA/W to all Near East, South Asia, and Africa Missions, including Greece and Turkey.
9. USFOTO Circular E from EA/W to all European Missions excluding Greece and Turkey.
10. USFOTO Circular F from FOA/W to all Far East Missions excluding Korean but including Burma and Indonesia

B. Continue same sequence of numbers started July 1, 1953 and change indicators only. Beginning new series of numbers starting with 1 for USFOTO Circular, USFOTO Circular L, and USFOTO Circular N.

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Distribution:

1-TCA - Action 1-Jones 1-File

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FOH
Organization

FROM: SECSTATE WASHINGTON

DATE: AUGUST 31, 1953

NO. TECTO CIRCULAR 42

CODE: UNCLASSIFIED

RECEIVED: SEPTEMBER 2, 1953
12:30 PM

CONTINUE USE AS BASIS OF RELATIONSHIP WITH USIA DRAFT IIA/TCA
WORKING AGREEMENT SENT YOU JUNE 3. USIA CONCURS THEIR RESPONSIBILITY
IS PUBLICIZING TECHNICAL COOPERATION PROGRAM IN COUNTRIES THROUGH
PUBLIC INFORMATION FROM OFFICIAL US SOURCES WHILE TECHNICAL
INFORMATION CONTINUES TO BE PROGRAM SUPPORT OF FIELD TECHNICIANS
AND TECHNICAL ASSISTANCE TO LOCAL GOVERNMENTS IN DEVELOPING AND
IMPROVING MASS COMMUNICATIONS

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Organization
F A O.

FOREIGN OPERATIONS ADMINISTRATION

Washington 25, D. C.

To: All Employees, FOA/W
FOA Missions

Notice 2
August 10, 1953

Subject: New Official Titles for Director and Deputy Director

Effective immediately, the official titles of the
Director and Deputy Director are:

Director of Foreign Operations, and

Deputy Director of Foreign Operations

All references to the above persons in official
correspondence should make use of these titles.

Distribution

All Employees FOA/W
FOA Missions

TELEGRAM

Foreign Service of the
United States of America

INCOMING

File

UNCLASSIFIED

Classification

150150Z

Date: August 14, 1953
Control: MUSTO Circular 12
Recd: August 15, 1953
1:30 PM

FROM: SECSTATE WASHINGTON

Reorganization director will announce soon FOA /W internal reorganization to be effective October 1. Pending that date it is desired to maintain the status quo and all FOA missions should continue to use present mission designations, personnel titles, letter heads, etc. Airgram follows

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Distribution:

1-TCA
1-Nelson - Action
1-Smith
1-Jones
1-File

UNCLASSIFIED

Classification

TELEGRAM

Foreign Service of the
United States of America

INCOMING

Mr *Simkins*

UNCLASSIFIED
Classification

150150Z
Date: August 14, 1953
Control: MUSTO Circular 12
Recd: August 15, 1953
1:30 PM

FROM: SECSTATE WASHINGTON

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Distribution:

1-TCA
1-Nelson - Action
1-Smith
1-Jones
1-File

UNCLASSIFIED
Classification

Organization

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CIRCULAR AIRGRAM

TRANSFER OF THE TECHNICAL COOPERATION ADMINISTRATION TO DMS,
AND THE ESCAPEE PROGRAM TO MSA

TO:

2080

ALL AMERICAN DIPLOMATIC AND CONSULAR OFFICERS

CA-275 July 20, 1953

This airgram advises all posts, including those not directly involved in Mutual Security Program activities, of the progress made in transferring fiscal operations of TCA to the Office of the Director for Mutual Security, and the Escapee Program to the Mutual Security Administration. Those posts directly involved in these activities have been advised of necessary changes in operations by the following communications:

Circular Deptel 1170 dated June 4, 1953
Circular Agram 2409 dated June 19, 1953, 6:30 PM
Circular Agram 3241 dated June 26, 1953, 5:30 PM
Circular Cablegram 392 dated July 1, 1953
C. A. 163 dated July 13, 1953

The purpose of this airgram is to advise other posts, which may have some transactions involving TCA or the Escapee Program, the method of handling such transactions after June 30, 1953.

1. Fiscal Year 1954 Funds

By Joint Resolution approved June 30, 1953 (PL:91-83 Cong.) the Congress made funds available for operation during the interim between July 1 and enactment of the regular appropriations for the fiscal year 1954. This joint resolution did not reappropriate 1953 and prior year balances. Such balances are, however, available for the liquidation of prior year obligations. 1954 fiscal year allotments, obligations, and expenditures relating thereto, will therefore be handled as a separate appropriation and should not be integrated with prior year's activity at this time.

2. Allotments

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2. Allotments Retained by Department

The allotments listed below will be retained by the Department and payments therefrom will be reported in the Department's accounts in the usual manner.

<u>Appropriation</u>	<u>Allotment</u>
19-110/31045	1026 and 1232
19-118/31021	7021
19-112/31017	7021
19-1131000	1012, 1026, 1067, 2014, 2021, 2025, and 2426
19-1121000	0026, 10014, 10021 10025 and 10426

3. Appropriations Transferred to TCA/DMS

Except as indicated in sections 2 and 5, the following appropriations are being transferred to TCA/DMS and established under new symbols as indicated.

<u>Old (State) TCA Symbols</u>	<u>New TCA/DMS Symbols</u>
19-112/31019	112/31019(10)
19-118/31021	118/31021(10)
19-110/31049(*)	110/31049(10)
19-1131000(**)	1131000(10).200
19-1121000	1121000(10).200

(*) Only allotments 34044 and 34624 transferred to TCA/DMS.

(**) Transferred to TCA/DMS except allotment 1021, which is transferred to MSA.

The titles

The titles for the new symbols are the same as the old (State) TCA titles except that the words "(Allocation to Office of Director for Mutual Security)", are substituted for "(Allocation to State)", (See Accounting Symbols and Titles Handbook transmitted by TL:AST-1, March 30, 1953).

4. Local Currency Accounts Transferred to TCA/DMS

4.1 (Local currency accounts containing TCA funds are also involved in the transfer.) Unexpended balances in local currency accounts pertaining to TCA activities as of June 30, 1953 are being transferred to new TCA/DMS accounts. Instructions to accomplish these transfers have previously been sent to the posts concerned except as indicated in section 4.3. The accounts involved together with the new TCA/DMS account Symbols are as follows:

<u>State Symbol</u>	<u>TCA/DMS Symbol</u>
19FT560	11FT560(10)
19FT570	11FT570(10)
19FT891	11FT891(10)

4.2 Balances remaining in both the old and new accounts are available for the liquidation of 1953 or prior year obligations but are not available for 1954 obligations.

4.3 The unexpended balances in the 19FT560 account as of June 30, 1953 relating to the allotments and posts indicated below are to be transferred to the TCA/DMS account 11FT560(10):

<u>Post</u>	<u>Allotment No.</u>
Copenhagen	X2302
London	X2322
Paris	X2361-2365
Rome	X2502-2505
The Hague	X2561-2565
Hong Kong	X3041-3045
Singapore	X3182

4.4 To

CA-275 July 20, 1953

- 4 -

4.4 To accomplish these transfers the posts concerned shall make adjustment entries to the 19FT560 account on the State FS-334 for July to reverse all disbursements and receipts recorded in July prior to the date of the adjustment which are applicable to the TCA allotments indicated in section 4.3. After the above adjustments have been made an entry shall be made to transfer to 11FT560(10) that portion of the unexpended balance as of June 30, 1953 applicable to the TCA allotments indicated in section 4.3. A separate FS-334 shall be established for 11FT560(10) and the opening entry shall record the balance transferred from 19FT560. The disbursements and receipts previously reversed out of the 19FT560 account shall then be entered in detail to the 11FT560(10) FS-334.

5. Appropriations Transferred to MSA

Except as indicated in sections 2 and 3 the following appropriations are being transferred to MSA and established under new symbols as indicated.

<u>Old Symbols</u>	<u>New MSA Symbols</u>
19-110/31045	68-110/31045
19-118/31041	688/33420
19-118/31022	688/33422
19-1131062	68-1131062
19-110/31049(*)	68-110/31049
19-1131000(**)	6833430

(*) Transferred to MSA except allotments 34044 and 34624.

(**) Only allotment 1021 transferred to MSA.

6. Fiscal Arrangements

6.1 Authorized certifying officers of the Department are authorized to certify TCA/DMS and MSA/Escapee vouchers where authorized certifying officers of those agencies are not available.

6.2 U. S.

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CA-275 July 20, 1953

- 5 -

6.2 U. S. disbursing officers of the Department will render usual services to TCA/DMS and MSA as an "other agency" in the same manner as they have serviced other agencies pursuant to 1 FSM V 335.

DULLES

State - CS - Washington, D.C.

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June 12, 1953
Circular 3 TECTO
June 13, 1953

FROM: SECSTATE WASHINGTON

Jidda also pass SANAA TCA Country Directors and Staff Members From Stassen.

As you know our President has asked me to take on the responsibilities with respect to the operation of the Act for International Development. I believe profoundly that this program of international cooperation offers real hope toward achieving both spiritual and material benefits for all participating. As the President stated the purpose of this program is "A long range effort to cooperate with the governments and peoples of the other countries and develop their economy and raise their standards of living". Therefore I greet you who are carrying out this program overseas with a great feeling of humility and determination to work with you towards the successful accomplishment of the President's objectives. As we work together for these objectives I am sure we will continue to make real progress and contribute to the peoples of all the free nations of the world. I am grateful that I had the opportunity to meet many of you on my recent tour with Secretary Dulles. What I saw impressed me greatly; I hope I will have the opportunity to personally observe more of your progressive efforts. This task requires continued high standards of performance. I am always happy to receive any constructive suggestions you may have.

With best wishes.

STASSEN

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COPIED FOR ALL FIELD CHIEFS

6/14/53